|  |
| --- |
| **NAME OF BOOK:** |
| **ISBN #:** |
| **BOOK EDITOR/AUTHOR:** |
| **DATE FINAL PROOFS RECEIVED FROM NOVA:** |
|  |
| **I HAVE REVIEWED THE PDF OF THE FINAL PROOFS FORWARDED BY NOVA SCIENCE PUBLISHERS,****AND HAVE FOUND THAT:** | **CORRECTIONS NEEDED (Please check the appropriate****box below)****(IF “NO”, PLEASE ATTACH, SEPARATELY, A LIST OF ANY****CHANGES REQUIRED)** |
|  | **Yes** | **No** |
| **1ST AND 3RD BOOK TITLE PAGES** |  |  |
|  Is the book title correct? |  |  |
|  Are the Editor/Author Name(s) correct? |  |  |
|  |  |  |
| **TABLE OF CONTENTS (TOC)** |  |  |
|  Are all chapter titles and author names spelled correctly? |  |  |
|  |  |  |
| **CHAPTERS** |  |  |
|  Are all chapter titles and author names spelled correctly? |  |  |
|  Are the academic or institutional affiliations for each chapter author accurate? |  |  |
|  If included, are each Author’s credentials correct, (e.g., PhD, MD, MSc?(If some author’s credentials are included, but others are missing, please provide those that are missing). |  |  |
|  If there is an “About the Editor/Author”, or an “Editor/Author Contact Information”page, is all information included accurate? |  |  |
|  |  |  |
| Are all **FIGURES** clear? (if not, please indicate the figure #’s and correspondingpage(s). Attach a new figure to replace it and the figure’s original source file). |  |  |
|  |  |  |
| Are all **TABLES AND EQUATIONS** clear/correct? (If equations appear blurry, pleaseprovide a new copy of the equation(s) for replacement). |  |  |
|  |  |  |
| Is the **INDEX** acceptable as it currently appears? |  |  |
|  |  |  |
| OTHER: |  |  |

REVIEWED BY:

DATE:

**PLEASE CHECK ONLY *ONE* OF THE RESPONSES BELOW.**

**□ I APPROVE THE BOOK WITH NO CHANGES. NOVA SCIENCE PUBLISHERS HAS MY APPROVAL TO FINALIZE THE BOOK FOR PRESS.**

Please Sign Here:

DATE:

**□** I have attached a list of necessary corrections. **AFTER CORRECTIONS ARE COMPLETED, I DO NOT NEED TO REVIEW PROOFS OF THE BOOK AGAIN**. NOVA SCIENCE PUBLISHERS HAS MY APPROVAL TO FINALIZE THE BOOK FOR PRESS **WITHOUT** FURTHER REVIEW.

Please Sign Here:

DATE:

**□** I have attached a list of necessary corrections. **AFTER CORRECTIONS ARE COMPLETED, I DO NEED TO REVIEW THE REVISED PROOFS** OF THE BOOK AGAIN before the book is sent to press.

Please Sign Here: \_

DATE: